

21 May 2018

## **CIRCULAR TO THE INDUSTRY**

### **RE: MANUAL PAYOUT APPLICATION SUBMISSIONS**

#### **Please Take Note of the Following Important Changes**

As of 01 June 2018, kindly be advised that all manual applications submitted for payment must be directed to your relevant Regional Funds Administration Payout Section utilising the following email addresses only:

Gauteng – [Payments.gauteng@nbcfrfi.co.za](mailto:Payments.gauteng@nbcfrfi.co.za)

Head Office – [Payments.headoffice@nbcfrfi.co.za](mailto:Payments.headoffice@nbcfrfi.co.za)

Durban – [Payments.kzn@nbcfrfi.co.za](mailto:Payments.kzn@nbcfrfi.co.za)

Cape Town – [Payments.cpt@nbcfrfi.co.za](mailto:Payments.cpt@nbcfrfi.co.za)

Note only manual applications sent to these email addresses will be processed for payment.

Your compliance with the above procedure is appreciated as it will ensure the smooth processing of applications and payments.

Yours Faithfully

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National Secretary

***(This document has been sent electronically and is therefore not signed)***